U.S. Passport Application Checklist.

It is our goal to provide you with good customer service. You must come prepared to your appointment with all required documentation and respective copies or will have to reschedule.

APPLICANTS AGED 17 OR YOUNGER MUST PRESENT:

- [ ] Form DS-11 completed, but not signed
- One 5cm. x 5cm. passport photo
- Proof of U.S. Citizenship - Original and one (1) copy
  - U.S. Birth Certificate; or
  - U.S. Naturalization Certificate; or
  - U.S. Certificate of Citizenship
- Proof of Identity - Original and one (1) copy
  - Previous U.S. Passport and a copy of the passport’s bio data page; or
  - Other Valid Government ID (can be U.S. or Foreign Government ID)
- Fee – To be paid at our Consular Section with International Credit Card, U.S. Dollars, or Uruguayan Pesos
- Applicants 16 & 17 years of age – Should be accompanied by one parent (bringing a valid ID): Form DS-11 + fee: USD 145.00
- Applicants under 16 years of age - Should be accompanied by both parents (bringing their IDs): Form DS-11; Fee: USD 115.00
  - When one parent is out of the country: Form DS-3053 completed by non-applying parent (must be notarized) + copy of valid I.D.
- If previous passport is lost or stolen: Completed Form DS-11 + Fee: USD 145.00 + Form DS-64
- Police report when previous passport is lost or stolen

APPLICANTS RENEWING PASSPORTS ISSUED AFTER AGE 16 & WITHIN THE LAST 15 YEARS MUST PRESENT:

- [ ] Form DS-82, completed and signed
- One 5 cm. x 5 cm. passport photo
- Previous U.S. passport (must have been issued within the last 15 years) and a copy of the passport’s bio data page
- Fee – USD 110.00 to be paid at our Consular Section with International Credit Card, U.S. Dollars, or Uruguayan Pesos